John Hay Partners/Foundation Board Meeting
Minutes
February 12, 2020

Board Member Attendance

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<td>Jennifer Alexander-Hill, Communications Lead</td>
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<td>Angela Clement, Assistant Principal</td>
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<td>Graham Hill, Co-Chair</td>
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Additional Attendees:
- Christie Chinaka
- Steve Klein

Consent Agenda Content

Policy: (Lisa McCluskey)
- 2020-21 Year: school year calendar set.
- Enrollment 2020-21: open enrollment (school choice) occurring from 2/3-2/14/20 • The Source: The e-platform/portal will be “down” 2/14 at 6pm-noon on 2/18 for an upgrade.
- SPS Jobs: Current openings for new employment within SPS sites are posted.
- BLM: Black Lives Matter at school week honored by SPS: 2/3-2/7
- Office of Public Affairs (OPA) always needs more stories on interesting classroom projects, inspirational people, and big events to share with community.
● Eden Mack: no new SPS School Board Member District IV meetings listed.
● SPS Board meetings: 2/26/20 & 3/11/20 from 4:15-8:30pm. Recent meeting minutes posted.

Budget
● All line items are currently on budget.

All-school PTO Update Meeting dates: Available PTO members are encouraged to attend. The meeting will serve to update the attendees on PTO business and allow time for questions and comments.
● Friday, February 28, 2020, 8-8:30am in Library
● Friday, April 3, 2020, 8-8:30am in Library
● Friday, June 5, 2020, 8-8:30am in Library

Upcoming PTO meetings to note on calendar:
● March 4, 2020, 5:30pm: budget discussion meeting #1 (long meeting)
● March 18, 2020, 5:30pm: budget discussion meeting #2 (long meeting)
● April 22, 2020, 5:30pm
● May 20, 2020, 5:30pm
● June 17, 2020, 5:30pm

Meeting Notes

Motion to approve consent agenda. Motion seconded. No discussion. 11 Yea, 0 Nay, 0 Abstain
Motion to approve January minutes. Motion seconded. No discussion. 11 Yea, 0 Nay, 0 Abstain

Principal Update (Tami)
● Need to get word out about enrolling K students so Hay is staffed correctly (by Feb 14)
  ○ Get word out to the public earlier next year
  ○ 67 enrolled, 82 at this time last year
● Extra staff meetings and staff surveys to determine what school wants to present to PTO for spending. No new staff. Based on projected enrollment of 467. Potentially losing 0.5, which would be mandated to lose librarian time. Survey going home end of this week, so parent feedback can be used for decision-making (Jen to get word out on FB) (flyer in Red Folders)

Assistant Principal Update (Angela)
● Suggested that PTO Board should have a rep from Race & Equity team, and also a standing agenda item
● Race & Equity team goal based on CSIP. Collecting input from stakeholders. Equity across the board, not just race. Survey planned (in the fall, wasn’t completed) on auction to gauge how welcoming we are as a community. Classroom discourse, staff can reflect on a rubric on how all students are being engaged in classroom discussion. Action steps: racial equity book club
starting in March. Staff will read books as groups and then discuss on Wednesdays. Book list from district. Members: Shannon, Maggio, Menken (sp?), Goff, Clement

Elections (Laura)
● Tech Lead election to be held at time of general elections
● April 6: Nominations forms go out
● April 24: Nomination forms due
● May 1: Ballots sent home
● May 11: Ballots due
● May 13: Announce winners
● May 20: Monthly board meeting

John Hay Film Festival (Christa Winquist)
● May 2: at SIFF, matinee 11am-2pm
● Will rent both theaters
● Meeting tomorrow, then rolling out info to families, Save the Date in Jag Tracks - though sensitive to all things about the auction right now

Auction Update (Kürstin)
● Publicity
  o Parents/teachers are confused about the Friday event
  o Need more publicity about both events, posters, blitz of advertising
  o Kids don’t know. And they usually are more aware by this point in the year
  o Remind what the $$$ is for
● Need for volunteers: PTO members to run Square Readers Friday
  o Need 100, 15 are signed up
  o Clarify that it’s unskilled, warm bodies for the load-in, setup, cleanup
● Need for auction items: wine
● Bees Knees survey (RSVP)
● Movie License: In order to show movies at the Bees Knees, the PTO needs to pay about $574 per year. This will come from the “Other Expenses” line 39 that has sufficient funds to handle this expense.
● FYI for set-up logistics, the St Patrick’s Day parade is at 12pm and Seattle Center will be full of the festivities
● Invite is confusing for new parents, what is a VIP table, option to donate and attend, how to coordinate sitting with your friends
● Minimize communication about other topics during auction lead-up time

PEN nights
● All set for February PEN night, staff will be here to make sure laptop/projector works
○ Need flip charts
  ● Will use contingency funds if CPR class works out

Meeting adjourned at 6:39pm

Next Meeting (closed meetings for budget discussion)
  • March 4, 2020 at 5:30pm
  • March 18, 2020 at 5:30pm