John Hay Partners/Foundation Board Meeting Minutes  
January 22, 2020

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<th>Board Member Attendance</th>
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<td>Jennifer Alexander-Hill, Communications Lead</td>
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<td>Jenn DiBona, Community Rep – Special Education</td>
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<td>Graham Hill, Co-Chair</td>
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<td>Giuli Lewis, Curriculum Enrichment Lead</td>
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Additional Attendees:
- Christie Chinaka (Teacher, BLT)
- Elise Varchetta (Parent)
- Jen Wester (Parent)
- Katie Kaiser (Parent)
- Steven Klein (Staff)
- Thomas Vaughan (Parent)
- Christa Winquist (Parent)

Consent Agenda Content

**Curriculum enrichment:** There will be a make-up in March. 29 classes are running with 353 kids enrolled. 3 classes cancelled due to low enrollment. Some scholarships fulfilled.

**Fundraising:**
• Marie and Melynda taking over Bees Knees. Working on volunteer list. Event will have movie, activities, food trucks, raffle and silent auction.
• Auction invites to go out 6 weeks before event. Looking for vacation home, gift cards. Need volunteers for set-up and clean-up Saturday.

**Policy:**
• Dates provided for SPS task force, advisory and committee meetings.
• Next SPS Board Meeting: 1/22/20 and 2/5/20
• SPS Admissions Fair 1/18/20

**All-school PTO Presentation:** Scheduled for 1/24/20, 8am in library. Will highlight what PTO has been working on and what is upcoming.

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**Meeting Notes**

**Tech Lead Job Description (Joe)**
• *ACTION* Joe sending to Laura by Friday 01/24
• Also will check with BLT/Tami

**Monster Mash – DJ Budget (Laura/Marie/Joe)**
• Will put the DJ in the budget to account for it next year – we will revisit this item during budget discussion

**Lunch Letter (Laura)**
• Laura read out the letter
• *ACTION:* Laura will send out letter to SPS after board members have signed

**John Hay Film Festival (Christa Winquist)**
• Christa was events coordinator from Queen Anne Elementary
• Film Festival for fundraiser / community builder
• Potential to host the event at the Uptown Theater
• Possible Dates: 4/1, 4/20-24, 4/27-5/1, and 5/4-5/8 (5/8 seems most likely)
• Rental Costs: between $1000-$1400 – requires 20% deposit to secure the rental
• Minimal parental involvement
• Will establish committee (4-5 people ideally) to lead
• Will replace the spring fundraiser with this event

**Diabetes Training Update (Ben)**
• Last 1/15 training was rescheduled (snow day)
• Exploring alternative options for reschedule – will update with new dates

**Grants for Tutors (Marie)**
• Tutor grants available, 50% funded by city (tutors cost $25/hr)

John Hay Partner’s Board Meeting Minutes January 22, 2020
• Given our change in demographics with incoming Mary’s Place kids./ SPED program growth, might be able to qualify
• Marie will work on the proposal & share info to BLT; today’s update is an FYI

Budget Update (Joe)
• Surprise $10k donation – yay!
• Lots of parent supply checks bounced - $150-200 of bounced check fees

MOTION: Motion to add $200 to the lunch fund from contingency. Motion is seconded. No discussion. 12 YEA. 0 NAY. 0 ABSTAIN. Motion Passed.

Meeting adjourned at 7:00 pm

Next Meeting
February 12, 5:30pm