The meeting was opened by Graham Hill and called to order at 5:30 PM on Wednesday, November 14, 2018.

**PRESENT**

<table>
<thead>
<tr>
<th>Tammi Beach, Principal</th>
<th>Laura Malkasian Huggins, Community Rep</th>
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<tbody>
<tr>
<td>Michael Berkenwald, Assistant Principal</td>
<td>Brian Matson, Co-Chair</td>
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<tr>
<td>Jenn DiBona, Special Ed Liaison</td>
<td>Tommy Rose, 2nd Grade Teacher</td>
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<tr>
<td>Jody Gibney, Secretary</td>
<td>Joseph Tighe, Treasurer</td>
</tr>
<tr>
<td>Tom Lavelle, Outreach Lead</td>
<td>Jenna Warburton, Multi-Arts</td>
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<tr>
<td>Giuli Lewis, Enrichment Chair</td>
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</tbody>
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**Principal Update – Tammi Beach**
- Boundary updates are no longer happening
- MTSS programs funded by partners will be sharing data
- Queen Anne Elementary is having parent education night Tues 11/27 – Richard Kim from Cultures Connecting will facilitate the discussion

**Race & Equity Update – Michael Berkenwald**
- Multi-culture night 2/7
- Internal efforts – professional development, making school physically more representative
- Affinity group – a listening session – hear from under-represented communities & hold a discussion to hear how our school is serving different populations well and identify opportunities to improve
- Goal is to have community members lead discussions
- Planning meeting is next week
- Volunteers are down across the board (outside race & equity), but also within race & equity committee
  - Language barriers – some volunteers have identified lack of strong English as barrier to volunteer in classrooms

**Annual Fund Wrap Up – Kürstin Thompson**
- Ended up just over $83k
- Still sorting through some Paypal receipts
- 3 classes had 100% return
Still figuring out company matches
Laura mentioned that we have pavers left that we could use for additional fundraising – Laura will count the pavers, figure out the engraving costs, estimate a ballpark for contractor costs, and pass on information about pavers to Kürstin

Monster Mash – Marie Ong
- Raised ~$4,000 – large amount for Monster Mash
- 1,005 people counted entering
- Sensory stimulation room a hit
- Ballard & McClure ran stations, volunteer efforts were very successful – we should use them again. They received volunteer hours for their work.

Playground Update – Laura Malkasian-Huggins
- Roughly about 60 people signed up for the playground assembly
- Contacted Ballard HS, trying to get students this weekend
- Currently we have about 10 people, 7 signed up for wood chips
- Contractor will use Bobcat to fill in the gravel, so no shoveling is required
- Big push is for gravel
- If the volunteering goes as planned, we are on for 12/1
- We’ll consider doing a mini-assembly or some kind of school event for the opening
- Formal event on John Hay Day – Tami will work with Lynn on a date

Auction Update – Samantha Bayne
- Well-attended auction committee meeting today
- Brian will email Samantha to see if she has any specific requests for the board

Mail Slot Request – Brian Matson
- Brian received an email from Lynn requesting board discussion & authorization to have a mail slot installed on the office door. Estimated cost $200. Custodian can put in a work order to have it completed. Lynn would pay for it and submit reimbursement.
- Agreed to vote on the amount we’ll fund, and leave it to Lynn to ensure that the solution fulfills the district’s requirements for handling funds.

Motion to have partners board pay add an additional $200 to pay for the fund box, in addition to the $100 we approved in September, provided that the Motion was seconded. 11 YEA. 0 NAY. 0 ABSTAIN. Motion passes.

Minute Approval Request – Jody Gibney
- Jody requested that everyone please approve the minutes so we can post them to the website

Motion to approve all of the meeting minutes from June 2018 – October 2018. Motion was seconded. 11 YEA. 0 NAY. 0 ABSTAIN. Motion passes.