The meeting was opened by Graham Hill and called to order at 5:30 PM on Wednesday, October 17, 2018.

<table>
<thead>
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<th>PRESENT</th>
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<tbody>
<tr>
<td>Michael Berkenwald, Assistant Principal</td>
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<td>Jenn DiBona, Special Ed Liaison</td>
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<td>Jody Gibney, Secretary</td>
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<td>Hannah Hansen, 3rd Grade Teacher</td>
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<td>Graham Hill, Co-Chair</td>
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<td>Cherice Hogan, Volunteer</td>
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**Principal Update – Michael**
- Enrollment fairly stable
- Contingency Funds for Teacher Supplies: Requesting that the board consider help the teachers by providing an additional $300 for teachers to buy puzzles, books, furniture, etc.

**Motion to approve to take out of the contingency fund an additional $150 fund per new classroom up to 4 classrooms. Motion was seconded. 11 YEA. 0 NAY. 0 ABSTAIN. Motion passes.**

**Additional funding for child-in-need – Michael**
- Additional $500 to be used for child in need
- This year is 29, increasing to 31 – last year it was 18-19

**Motion to approve to take out of the contingency fund an additional $500 fund to supplement the child in need fund. Motion was seconded. 11 YEA. 0 NAY. 0 ABSTAIN. Motion passes.**

**Annual Fund Update – Graham/Brian**
- All annual fund updates went home in the blue envelopes
- Reminders will be sent out over the next few weeks
• Lynn, Samantha, and Kürstin are going to be monitoring
• Will track visually via mountain with gondola
• Progress updates next week in teachers boxes via red folders
• No spirit dress-up days, will do in the future
• Crazy hair day is tomorrow
• It’s about $100,000 total
• Annual fund drive ends 11/2

Playground Update – Laura Malkasian-Huggins
• Laura has ordered the play structure – Joe and Graham are signing to confirm we have the funding to pay for it
• We’re doing the big install 11/3 and Laura needs a sign-up list of 60 people, will combine w/ volunteer planting. Laura is coordinating the orders for plants, looking <$1000.00
• We need tents, tables, crock pots w/ soup or rice dishes
• We have a permit for access to the building for childcare and bathroom use.
• We need volunteers.
• Laura will give the info to Marie so she can coordinate room parents
• Laura has 40-50 names of parents, but will need updates in Jaguar Tracks etc.
• 2 shifts of parents, probably like 8-12, 11-3:30
• Paid the contractor twice, due for 3rd payment
• Department of neighborhoods paying for some, district, and us
• Need receipts for everything we pay for Dept of Neighborhoods
• Asphalt pour is this Monday
• Not every contractor has completed b/g check, so between 7:30-3:00 Monday they need to be supervised, they need John Hay staff to supervise next Monday. So Michael and Tammi will have to help.
• After 11/3 install, they’ll put in wood chips, do inspection, and by ~12/1 everything but the field will be done
• After the asphalt’s done, they’ll shift the fence.

Monster Mash Update – Marie Ong
• Fence will be gone by Monster Mash, so they’ll be able to enter through the entrance points through the main normal fences
• Cafeteria side will be dancing w/ DJ George - $300
• Gym side will have 3 STEM-inspired interactive tables headed by 5th graders w/ games
• Crafting table
• All experiences are free
• Ticketing = spooky store w/ every glow-ey thing they could find, plus fake tattoo-stuff
• Dios de los Muertos theme
• Coco-inspired room, but the Coco-inspired room will be more of a break room – something more comfortable for Focus room kids
• Gym-side doors will be haunted graveyard – there will be a parent dressed up to monitor. Very spooky.
• Experiences are free. Take-home items are ticketed.
• Kids in need get 20 tickets so they’ll be able to experience all events.
• Michael will make an announcement for McKinney-Vento kids. There are 9. But more self-identified families w/ needs
• How will kids get home. Michael has a McKinney-Vento coordinator identified. Michael will take the action to figure out transportation. Could be very expensive - $500-$1000 per kid per year for all enrichment activities. But there are only 2 dances. McKinney-Vento will no longer pay for transportation.
• We’re well below the $2k expense cap, so can probably absorb the expense of taxis.
• Raffles also made money – Marie will look into adding one. Star Wars toy was very popular.
• Kids will get a passport card. If you fill it out, you can get cool bangles. You fill it out by visiting the experiences.
• 10 volunteers for Monster Mash
• Need spooky parents for graveyard
• Need more board members to volunteer to operate the squares. We should have at least 4. We know we have 2.
• Will organize the dance supplies when done in a bin.
• We have 7 board members attending monster mash.

Jaguar Jog Update – Graham/Brian
• Michael isn’t sure of the needs for volunteers – expect to hear more from Lynn & Jenna for soliciting help
• According to Lynn, they’re in OK shape, but new volunteers are always welcome
  [JG] Correction: Lynn followed-up that we need volunteers: 2-3 people per class. Signup link is here: http://signup.com/go/wWwnVOH
• 30-min increments
• 1st and K will be internal
• Schedules allows for 5 mins on each side – kids run for 20 mins
• 6 sponsors for t-shirts for a total of $2k, t-shirts will run about $3k, so we’ll be responsible for $1k. We don’t ask for any money from kids.

Room Parent Q&A
• Q: Who is in charge of lawn maintenance? A: the district team. They mow the lawn. They do a couple leaf blows, some basic gardening. You can do volunteer stuff.
• Q: Last year it was difficult to get 4th grade family volunteers to volunteer for 5th grade graduation. We could think about K classes that we draw our volunteers from. Lynn would like the K’s to hi-5 the 5th graders in line
• Q: There have been some requests for Parent Education Nights. Some topics include the following: transitioning to middle school, how to talk to your kids about sex-ed now that they’re older, CPR, etc.
- A: Jenn has a friend who is an expert in social media, but can’t be booked til next year