John Hay Partners/Foundation Board Meeting Minutes
September 20, 2018

The meeting was opened by Graham Hill and called to order at 5:30 PM on Thursday, September 20, 2018.

**PRESENT**

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Volunteer Coordinator</td>
<td>Lynn Baker</td>
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<tr>
<td>Co-Chair</td>
<td>Graham Hill</td>
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<tr>
<td>Principal</td>
<td>Tami Beach</td>
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<tr>
<td>Community Representative</td>
<td>Colleen LaMotte</td>
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<td>Assistant Principal</td>
<td>Michael Berkenwald</td>
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<td>Community Outreach</td>
<td>Tom Lavelle</td>
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<tr>
<td>Equity Lead</td>
<td>Niesha Fort-Brooks</td>
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<tr>
<td>Enrichment Lead</td>
<td>Giuli Lewis</td>
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<tr>
<td>Volunteer</td>
<td>Nina Chou</td>
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<tr>
<td>Co-Chair Nominee</td>
<td>Brian Matson</td>
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<tr>
<td>Special Ed Liaison</td>
<td>Jenn DiBona</td>
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<tr>
<td>2nd Grade Teacher</td>
<td>Tommy Rose</td>
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<tr>
<td>Secretary</td>
<td>Jody Gibney</td>
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<tr>
<td>Treasurer</td>
<td>Joseph Tighe</td>
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<tr>
<td>3rd Grade Teacher</td>
<td>Hannah Hansen</td>
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<tr>
<td>Annual Fund</td>
<td>Kürstin Thompson</td>
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**Principal Update (Tami Beach)**

- K-1 Transition Team just wrapped up, did an excellent job
- Boundary change has moved to Magnolia, ours is likely just an extension, no likely family loss (additions of portables, etc.)
- Magnolia and Queen Anne schools’ enrollment was down, but we were close to our #s
- Reduced 22 teachers throughout district, but we didn’t lose any – just didn’t hire the 5th K teacher
  - Moved the revisions of teachers to Sept vs. October. We won’t be affected in October
- Christine George (lunch) has asked for lunchtime volunteers – needs sooner rather than later
- Jenn will talk about Parent Education night on Tuesday – confirmations from lots of special ed representatives at the district level
- Specialists that the board funded
  - David Tucci – Math for 3rd – 5th
  - Laura Robinson – did early literacy last year, doing this year again, K-2 an 4th til mid-winter break, then we’ll review and assess ongoing needs
  - Michelle Rudelle – Reading specialist working 1st-4th and some 5th
  - Laura Robinson teaches during scheduled reading time (e.g., reducing class size), Michelle Rudell does pull outs through the day (funded by LAP dollars)
  - Danielle Nielson – Student success coach – meeting w/ students, doing pull-out groups. Academic behaviors. Still a special ed IA for parts of the day
SPED (Jenn DiBona)
- Waiting for dates from SPED PTSA – they’ll do regional meetings + John Stanford. John Stanford is 10/9 6:30-8:00pm.
- Whole Lotta Games Monday for SPED kids (thanks to Giulii!)
- Not sure how many people will be there – spread flyers throughout Seattle
- Childcare available via Kids Co – Erin will get the information out to parents
- Tami will send out staff update
- Full agenda
  - Dr. Rafe Bernier from UW/Children’s opening with “what is autism” and what treatments are available & proven to be successful
  - Dr. Gary Stoby – neurologist, psychiatrist & pediatrician from UW/Children’s will review what’s out there, research that supports inclusion
  - Wyath Jesse
  - Trish Campbell, head of Special Ed
  - Autism Speaks
  - ARC of King County
  - WAAA
  - Alyssa Burnett Foundation
  - Dr. Chrisakas, Media Specialist, wrote blog about Autism & Media exposure – if we want him to come in spring to school, he needs to be booked by December
- Posters, DVDs, etc.
- AV
  - No plan to videotape it yet – Jenn is happy to work w/ an AV volunteer if available
  - Tom will investigate over the weekend
  - Jenn will need to check with Gary & Rafe on legal/approval

Playground Update
- Construction update
  - Saturday 11/3 is the community workday to put together the playground
  - Mandatory to do a training with every single class before we open it up
  - Inspections that the district is required to do
  - Likely opening date is late November
  - The only thing fenced off after that will be the grass area
  - Pavers are here and in!
- Payments / Financial
  - We’re about to make another payment to the contractor – this payment is $54,540.90, and brings total to $130,614.50
  - Quite a bit was taken from contingency – approximately 2/3 of contingency was taken, and 1/3 was left. We’re likely to use the whole thing.
  - Mounds became way more expensive, architects under-estimated by 100%
  - Nothing looks like it’s over-budget
We will review financials next meeting

Annual Fund (Kurstin Thomson)
- Some parents didn’t like the $804 per child, other parents liked it because they prefer not to go to the auction and it helped them understand how much to donate – Kürstin will decide which to use.
- Annual Fund has its own annual target (Joe will get that for Kürstin)
- Ramp up communication prior to 10/15
  - Kürstin would like to include content on specific teachers to encourage donations
  - If possible, we’ll use parent/other testimonials
- Should know which classes are leading by Jaguar Jog on 10/31
- Incentives for leading classes
  - Kürstin is considering different ideas – classes with more donations get more duct tape, etc.
  - Will still do extra recess
  - Could have first recess on the new playground
  - Wanted to get teachers involved – like at $25k, teachers will wear crazy hats, $50k backwards clothes, etc. Hannah requested providing the crazy hats, etc. to the teachers.
  - Could do dance marathon – that worked well one year instead of running laps
  - Best way to communicate is via email, pls include dates for any requested actions
  - Pledging volunteer services
- McClure’s ideas
  - Robocall with kids – could get 5th graders to participate
  - Participation where people mail back envelopes whether there are any donations or not - will track percentages
- Samantha is helping out social media updates

General Updates (Graham Hill)
- Enrichment – going well – registration started yesterday, classes don’t start til 10/1
- Lottery was a success but it’s very complicated – if we want to continue to use a lottery, Giuli needs help, because parents aren’t following-up and paying for their slots, then losing spaces, etc.
- Lock Box – Kathleen, Giuli, and others have asked for a locked box. District is tightening standards, so they can’t receive money, keep money in lockers etc.
  - Checks that go to John Hay Foundation

Motion to have partners board pay for the locked money box under $100. Motion was seconded. 15 YEA. 0 NAY. 0 ABSTAIN. Motion passes.

Open Board Positions (Graham Hill)
- We have 3 open positions: Room Parent Coordinator, Policy Lead, and Co-Chair.
- Open Position: Co-Chair.
• Could consider an open seat in Jan to be trained – a third seat. It would not be an official position, it would be a shadow position.
• He becomes ineligible to finish the 2-year term. Procedurally we don’t have to vote him off, he becomes ineligible in the 2nd year.

**Motion to nominate Brian Matson to be on the partners board. Motion was seconded. 15 YEA. 0 NAY. 0 ABSTAIN. Motion passes.**

**Motion to nominate newly-appointed board member Brian Matson to the Executive Committees of John Hay Partners and also of John Hay Public School Foundation. 15 YEA. 0 NAY. 0 ABSTAIN. Motion passes.**

• Room Parent coordinator.
  o Marie has agreed to fill that position.
  o We currently have 7 out of 22 Room Parents. Started assigning the first week of October – that will take us through the week of Thanksgiving break.
  o **Monster Mash** needs a volunteer to manage it. Would need to be Friday 10/26.
  o **Sprit Wear**. According to Lynn, the district entered an agreement with Adidas, so everything should be Adidas-branded. District contact is putting together a store for us to review. Not sure if this is mandatory. We make $2,000-$2,500 from this event. We don’t need a volunteer for Spirit Wear.
  o **Jaguar Jig**. Lynn is pulling together a meeting next week to start planning the event. Have a few interested parents, but we need a lead volunteer & more volunteers for the committee. Jenn shared an idea to allow 5th graders to become involved. Tammi will talk to David Tucci about it – could be a math fundraiser.
  o **5th Grade Camp**. Lynn also needs a volunteer for 5th grade camp.

**Motion to nominate Marie Ong to be on the partners board. Motion was seconded. 16 YEA. 0 NAY. 0 ABSTAIN. Motion passes.**

• **Open Position: Policy Lead.**
  o No volunteers, no interest.

Open Items (All)
• Jody asked to please approve, second, and google ballot approve the June/August minutes
• Jenn suggested a **Halloween costume collection** – a box we could use for costume drop-offs and parents could contact Michael & Food for Kids program, and Angie.

Meeting adjourned at 7:09 pm

Respectfully submitted by Jody Gibney, Secretary
Next Meeting
October 17, 2018