The meeting was opened by Colleen LaMotte and called to order at 6:00 PM on Thursday, June 22, 2017.

### Present

<table>
<thead>
<tr>
<th>Shelly Akins</th>
<th>Hannah Hansen</th>
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<tr>
<td>Jennifer Alexander-Hill</td>
<td>Graham Hill</td>
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<tr>
<td>Lynette Baker</td>
<td>Laura Story Johnson</td>
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<tr>
<td>Samantha Bayne</td>
<td>Colleen LaMotte</td>
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<tr>
<td>Tami Beach</td>
<td>Guili Lewis</td>
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<tr>
<td>Michael Berkenwald</td>
<td>Brian Matson</td>
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<td>Jennifer DiBona</td>
<td>Michelle Rudell</td>
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<td>Lisa Evans</td>
<td>De-Arnne Schmidt</td>
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<td>Ellen Garza</td>
<td>Joseph Tighe</td>
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### Item 2 – Principal Update (Tami Beach)

- Strong year, testing scores are looking good.
- Seattle Public Schools (SPS) shows 488 students are projected to enroll in the fall versus 513 students currently enrolled.
- Previously approved funding from Partners listed below, and hereafter referred to as “Plan A”:
  - Reading Specialist at 1.0 Full Time Employee (FTE).
  - Counselor at 0.2 FTE.
  - Multi-Tiered System of Support (MTSS) at 1.4 FTE. MTSS is a program developed by John Hay staff to support our students above/below standard.
- Fewer than expected students for next school year; slightly below the minimum 500 needed for 1.0 FTE Assistant Principal (AP) position. NOTE: John Hay has been over 500 students 4 of the past years. It is not unusual to add approximately 30 students between spring and fall; therefore, it would not be surprising to enter the school year at > 500 students.
- Discussion and general consensus that it is important to continue to have a full-time AP at John Hay.
- Discussion regarding options to fund a full-time AP. Historically Partners has not funded administrative and faculty positions – this is the responsibility of the School District. However, this is a special case and somewhat of a “stop gap” situation, given that it is highly like to enter the school year with > 500 students, at which point the AP position would be funded by District.
● Proposed reallocation of the Partner’s Grant (from previously approved “Plan A”) as follows:
  1.0 Reading Specialist
  0.5 Math Specialist
  0.5 Foundation Reading Specialist
  0.5 Counselor
  The plan is to use the re-appropriated funds from the MTSS program to supplement the AP position by .5 FTE and bring the AP position to full time until student enrollment, or staffing levels, qualify John Hay for a fully funded AP position
● Note that funding would revert to previously approved “Plan A” allocation in the event that enrollment exceeds 500 students.

Motion to reallocate funds from the John Hay Partners Grant to cover a full-time AP position, with the caveat that funding allocation would revert to previously approved “Plan A” if enrollment exceeds 500 students and a full-time AP position is funded by the District. Motion was seconded.

Majority of members voted to approve
1 Abstained
The motion passed

Items 5 & 6 – Budget Update and Votes (Joseph Tighe)
● Proposal is to fund gifts to classroom teachers, special education specialists, counselors, and MTSS specialists (i.e., “Teachers Fund”) as follows:
  $200 for 21 teachers + 7 additional positions: $5,600
  $50 for counselor
  Total Line Item = $5,650
● Discussion regarding art supply funding and potential need to increase this line item. Noted that existing line item budget has not been used to-date (of $2,000 available, only $480 requested). Potential cause could be use of funding from “HAT” program.
● Suggestion that special assemblies would be a good use of funds – excellent opportunity to expose students in-school to arts, dance, science, etc.
● Discussion regarding status of SPED supply funding; general consensus to leave in at current level.
● Update and discussion on status of playground funding. Estimated cost of initial phase of project is approximately $260,000. Anticipated Grant Funding is projected to be between $140,000 - $160,000. $100,000 is from a grant from the Department of Neighborhoods and the $40,000 - $60,000 in grants would come from various organizations including the Norcliffe Foundation.
● Discussion regarding ways to reduce amount coming from Partners Budget. Additional fundraising will be required. Various options to track funds raised were discussed; general consensus that a single “bucket” for tracking fund raising throughout the year was preferred, with educational needs being first priority and any additional funds (over and above education) used for the playground.
● Discussion regarding the desire to balance/limit additional fund raising activities to prevent “volunteer fatigue” and reduce the burden on families. Options to raise funds include:
  Selling “legacy items” (e.g., bricks, benches, names on a plaque)
  Outside of school activities (e.g., haunted house)
● It was noted that Partners can fund the full $130,000 and remain below funding caps and within “Overspend vs Policy” limits.
● Several ways to reduce the burden on the Partners budget include:
  Continue relatively conservative approach to establishing the Partners budget.
Continue to pursue additional grant funding (over and above the anticipated $100k grant currently in progress). Additional grant funding could fall within the range of $10k - $60k. Be ambitious with additional fund raising. A target of $50,000 for additional fund raising efforts was discussed. Recognize that the need is short-term (i.e., not a continuing line-item in the budget)

Motion to approve 2017 – 2018 Partners Foundation Budget (copy attached), with $130,000 line item to fund playground project. Motion was seconded.

Majority of members voted to approve
1 Abstained
The motion passed

Item 8 – Volunteer Coordinator Salary (Colleen LaMotte)
- Volunteer Coordinator position is currently funded jointly by the District and Partners as follows: Partners will pay Volunteer coordinator $18.65 per hour to make the average pay rate $18,00 per hour.
- Discussion and general consensus that volunteer coordinator is an extremely valuable position and John Hay and should be funded appropriately (i.e., a raise is warranted).
- Reducing the number of hours funded by the District and increasing the number of hours funded by Partners allows for more flexibility in adjusting volunteer coordinator pay.

Motion to fund volunteer coordinator at 19 hours per week and $18.65 per hour from Partners budget, resulting in a total Partners Line Item Budget for Volunteer Coordinator of $21,882. Motion was seconded.

All members voted to approve
The motion passed

Item 9 – Elect New Officers

Motion to elect Lisa Reibin Evans to the position of Policy Committee Lead. Motion Seconded.

All members voted to approve
The motion passed

Motion to elect Guili Lews in the position of Curriculum Enrichment Committee Lead. Motion Seconded.

All members voted to approve
The motion passed

Laura Story Johnson in the position of Outreach Committee Lead. Motion Seconded.

All members voted to approve
The motion passed
Motion to elect Susie Cavanagh in the position of Family Engagement Committee Lead. Motion Seconded.

All members voted to approve
The motion passed

Motion to elect Graham Hill as Co-Chair of the John Hay Public School Foundation and Co-Chair of the John Hay Partner’s Board. Motion Seconded.

All members voted to approve
The motion passed

Tami Beach, Principal of John Hay Elementary, appointed Laura Malkasian Huggins and Colleen LaMotte as Community Representatives to the John Hay Partner’s Board.

Meeting adjourned at 7:45 pm

Respectfully submitted by Brian Matson, Secretary

Next Meeting
September 15, 2017